



County of San Luis Obispo, California

PARKS & RECREATION COMMISSION

COUNTY PARKS AND RECREATION COMMISSION AGENDA ITEM TRANSMITTAL

TO: Parks and Recreation Commission

FROM: Department of Parks and Recreation / Elizabeth Kavanaugh / (805)781-4089

SUBJECT: Review of FY 2015-16 Off Highway Vehicle In-Lieu Fee Fund grant applications

DATE: December 4, 2014

Recommendations:

It is recommended that the Parks and Recreation Commission review the FY 2015-16 Off Highway Vehicle In-Lieu Fee Fund grant applications and make recommendations to the Board of Supervisors for funding of specific projects within the \$85,000 available in FY 2015-2016 County Budget.

Discussion:

On November 6, 2012, the Board of Supervisors adopted evaluation criteria for review of Off Highway Vehicle In Lieu Fee Fund (OHVF) grant applications. Parks and Recreation staff are responsible for overseeing the proposal review and administering the grants, once approved by the Board of Supervisors. The Board of Supervisors also authorized the Parks and Recreation Commission to review the OHVF grant applications and recommend funding for qualifying projects, for inclusion in the County's yearly budget. This fiscal year (2015-2016) OHVF grant allotment is \$85,000. During this year's grant cycle, Parks and Recreation has received four (4) grant applications for projects that equal approximately \$121,974 in requested funding.

In September, 2014 Parks and Recreation staff advertised and conducted an OHVF grant application workshop that outlined the application process, timelines and evaluation criteria as noted in Attachment A, General Application Procedure. The deadline for the OHVF grant applications was October 31, 2014. Parks and Recreation received four (4) grant applications. All the applications were complete, met the deadline, and provide a match of time, labor, or money. Parks and Recreation staff and County Counsel reviewed the recommended applications and confirmed that all of the proposed projects are consistent with the general application criteria and allowable uses identified in the Board adopted evaluation criteria. A summary of these applications is provided on the following page of this report. Copies of the applications are attached to this staff report for a more detailed review.

Your commission can recommend any project or combination of projects provided the total does not exceed \$85,000. You are not required to recommend full expenditure of available funds. All or part of available funds may be recommended for funding specific projects. Should any funds remain after the

Board of Supervisors action(s), the remaining funds will be applied to the OHVF grant program for the following year.

Project Summary Table

Applicant	Title	Project Description	Amount	Allowable Use Category
Central Coast Motorcycle Association	Ground Operations for the Pozo La Panza OHV Trail system	<ul style="list-style-type: none"> • Maintain eight miles of trails including surface grading, clearing culverts and drains, and repair of rolling dips (\$28,800). • Annual trail maintenance of narrow trails with hand tools with Cuesta Camp Fire Crews (\$4,000). • Repair 75 feet of failed retaining walls (\$7,200). 	\$40,000.	Operation and Maintenance
Central Coast Motorcycle Association	Accessories for Sutter Trail Dozer	<p>Purchase of the following accessories for the Sutter specialty trail dozer which was funded by a County's FY 2014-15 OHV License Fund Grant to be used in the Pozo La Panza OHV area:</p> <ul style="list-style-type: none"> • trailer with tie down chains with binders (\$10,400), • sheep foot roller (\$4,775), • berm buster (\$250), • slope board (\$5,795), • hydraulic rock hammer (\$2,500), • tine harrow (\$590), • refueling pump (\$215), • portable power unit (\$5,000), • two hand held GIS computers (\$3,500), • clinometers (\$360), • hydraulic Fence Post Driver (\$1,500), • hydraulic hoses and drill bits (\$5,000) • tax and delivery (\$4,589). 	\$44,474	Operation and Maintenance
Paso Robles Police Department	Purchase a Multi-seat Off-highway Vehicle and Accessories	Purchase a multi-seat off-highway vehicle and medical emergency accessories to provide Paso Robles Police officers an off-highway vehicle to enforce illegal OHV use and respond to medical calls from OHV users within the Salinas River and its tributaries.	\$20,000	Law Enforcement
Pismo Beach Fire Department	Four Wheel Drive Rescue and Intercept Vehicle	Funds will be used to pay for approximately 1/3 of a replacement cost of a four wheel drive vehicle used by the Fire Department and life guards to provide auto aid to the Oceano Dunes OHV Recreation Area for water rescues of OHV users, and intercepts OHV vehicles that leave OHV use area. The City has \$28,500 available for this replacement vehicle.	\$17,500	Law Enforcement
Total				\$121,974

Other Agency Involvement:

County Counsel completed a courtesy review of the applications for consistency with the evaluation criteria.

Financial Considerations:

Off Highway Vehicle In-Lieu Fee Fund is available for fiscal year 2015-2016:

Approximate Grant Funds Available	\$90,000
County Parks Staff Administrative Cost	<u>\$ (5,000)</u>
Approximate Funds Available to Applicants	\$85,000

Attachments:

- A. Application Evaluation Criteria
- B. Central Coast Motorcycle Association –Ground Operations for Pozo- La Panza OHV Trails Application
- C. Central Coast Motorcycle Association –Accessories for Sutter Trail Dozer Application
- D. City of Paso Robles Police Department Application-Purchase Off Highway Vehicle
- E. City of Pismo Beach Fire Department Application –Partial Funding of a 4 Wheel Drive Vehicle